

MUSKEGON AREA DISTRICT LIBRARY

A meeting of the Muskegon Area District Library Board was held on Monday, November 18, 2019, at 4:00 p.m. at the Muskegon Area District Library Administration Building, 4845 Airline Road, Muskegon. Staff present: J. Anderson, B. Hall, K. Richards, A. Susalla, A. Varela, J. Wonders. M. Anderson, Legal Counsel was also present. Members of the public in attendance: B. Reynolds.

D. Hughes called the meeting to order at 4:05 p.m.

ROLL CALL

Present: Hughes, Hodges, King, Muncie, Holter, Scolnik

Excused: Sims

Approval of Agenda

Motion by Hodges, Second by Holter

That the MADL Board approves the Agenda as presented.

Motion Carried

Public Comment

B. Reynolds noted that the Friends of Walker Memorial Library have gift baskets available for purchase.

M. Anderson distributed information regarding proposed amendment to The Library Privacy Act. Depending on its outcome, MADL's records policy may need to be updated.

MADL Board Development

None

Consent Agenda

Motion by Hodges, Second by Holter

That the MADL Board approves the Consent Agenda items 6.a. through 6.c.

Motion Carried

Vouchers

Motion by Scolnik, Second by Holter

That the Vouchers for October 2019 be approved as presented.

ROLL CALL

Ayes: King, Holter, Scolnik, Hodges, Hughes, Muncie

Nays: None

Motion Carried

Committee Reports

J. King collected Director Performance Evaluation packets.

Finance Committee meeting minutes were attached.

Reports

K. Richards stated that he and North Muskegon's Lead Librarian met the newly elected mayor of North Muskegon. K. Richards attended Fremont Area District Library's welcome reception for its new Director. MADL has hired a new Branch Operations Manager, and she starts December 2nd.

J. Wonders announced that MADL shirts will be available for purchase through Trophy House.

B. Hall stated that MADL is testing a new POS service for debit and credit cards at the Norton Shores branch.

Old Business

In regards to the MADL Foundation Fund, K. Richards said MADL is working to update its website with the ability to donate on-line to specific branches.

K. Richards said MADL is researching adding additional fiber lines to increase internet speed and serve as a backup.

Storyville exhibits are in place and already generating a lot of patron interest! Learning panels will be installed soon.

The bookmobile has been ordered, and MADL will meet with Matthews Specialty Vehicles to verify proposal details in early December.

K. Richards stated the intergovernmental agreement and lease details are being finalized with Muskegon Township. Information will be presented at the December Board Meeting.

K. Richards said that branch improvements at North Muskegon and Muskegon Heights are progressing. An illustration of Muskegon Heights' upcoming mural was distributed, which highlights Storyville at the Heights branch. A. Varela stated that local artist Jubenal Rodriguez recently created a mural on Third Street.

New Business

Motion by Hodges, Second by Holter

That the Holidays for 2020 listed below are currently recognized as Legal Holidays by the Muskegon Area District Library for 2020 and all branches will be closed:

New Year's Day – Wednesday, January 1, 2020
Martin Luther King Day – Monday, January 20, 2020
Good Friday – Friday, April 10, 2020
Easter Sunday – Sunday, April 12, 2020 (Norton Shores)
Memorial Day – Monday, May 25, 2020

Independence Day – Friday, July 3, 2020 (Administration Closed)
Independence Day – Saturday, July 4, 2020 (Branches Closed)
Labor Day – Monday, September 7, 2020
Veteran’s Day – Wednesday, November 11, 2020
Thanksgiving Day – Thursday, November 26, 2020
Day after Thanksgiving – Friday, November 27, 2020
Christmas Eve – Thursday, December 24, 2020
Christmas Day – Friday, December 25, 2020
New Year’s Eve – Thursday, December 31, 2020
New Year’s Day – Friday, January 1, 2021

Motion Carried

Public Comment

None

Board Comment

J. King clarified that the Director Performance Review discussion will occur at January’s Board Meeting.

Adjournment

Motion by Hodges, Second by Holter

That the MADL Board adjourns at 4:36 p.m.

Motion Carried

Reviewed and Approved By

John Holter, Secretary